

No. A.15019/02/2019-Admn-I  
Government of India  
Ministry of Health & Family Welfare  
Directorate General of Health Services  
(Administration-I Section)

Nirman Bhawan, New Delhi.  
Dated the 18<sup>th</sup> February, 2020.

**OFFICE ORDER**

In Partial Modification of this Directorate's Office Order No.A.22013/01/2016-Admn.I dated 10.02.2020, the revised allocation of work in various grades (JS (RM), JS (SKJ), Dy. Directors and Consultants) shall be as detailed overleaf to this Office Order with immediate effect and until further orders.

2. This issues with the approval of DGHS.

Encl:- As above.

  
(Jitender Singh)  
Dy. Director (Admn)  
Tel.No. 011-23062814

1. Sr. PPS to DGHS/Principal Consultants/Principal Advisors.
2. JS (RM)/JS (SKJ)/All DDGs/Addl. DDGs/ADGs/DADGs/CMOs in Dte.GHS.
3. All Directors/Dy. Directors in Dte. GHS.
4. PS DCG (I)/Dy. Secretary, CDSCO.
5. Director (CHEB)/Director (NML)/Incharge DDG (Store).
6. Dy. Secretary (Admn)/Under Secretary (Admn), M/o H&FW.
7. Consultants (NS)/Consultant (RSN)
8. Dy. Director (GA) being web manager of Dte.GHS for uploading on the website.
9. Assistant Director (OL), Dte.GHS for Hindi version.
10. All Sections in Dte.GHS/NML/CDSCO/MSO/CHEB/O&M (RTI) Section.
11. Office Order Register.

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*18/02/2020*  
*I-T-Cell*

**Annexure to Office Order No. A.15019/2/2019-Admn.I dated 18<sup>th</sup> February, 2020**

SN	Deputy Director		Sections/Cell	Director (Admn)	DDG/JS
1	Sh. Jitender Singh Dy. Director (Admn.)	i)	Admn-I Section	Sh. Ghulam Mustafa,	DDG (P/A)
		ii)	Admn.II Section	Director (HQ)	(Dr. Anil Manaktala)
		iii)	Hindi Section	Sh. Chandra Shekhar Prasad, Director (CSP)	JS (SKJ)
		iv)	Cash.I Section	Sh. Vum Mang, Director (VM)	JS (RM)
		v)	Cash.II Section (including Budget)		
2	Sh. Sanjay Katiyar, Dy. Director (SK)	i)	General Section (including CR, Record Room, Departmental Canteen & I.T.)	Sh. Ghulam Mustafa, Director (GM)	JS (SKJ)
		ii)	Nutrition & IDD Cell	Sh.Vum Mang	Addl. DDG(PS)
3	Ms. Swwarupa Saraan, Dy. Director (SS)	i)	MSO		JS (RM)
4	Sh. Vangara Prasad, Dy. Director (VP)	i)	MH-I Section	Sh. Chandra Shekhar Prasad	DDG (P)/ JS (SKJ)
		ii)	MH-II Section 1. AIIPMR, Mumbai 2. RHTC, Najafgarh 3. Recruitment Rules, all the four Central Government Hospitals		JS (RM)
		iii)	MH-III Section  1. Trauma & Burns	Dr. Tanu jain, ADG	DDG (P)
			2. PMR	Dr. SKS Kushwaha, Addl. DDG (SKSK)	Dr. Neeraj Dhingra, Director (NVBDCP) on additional charge basis
		iv)	EMR Section	Sh. Vum Mang	Addl. DDG & Director (EMR)
5	Sh. Amit Choubey, Dy. Director (A&V)	i)	PH(IH)	Sh. Ghulam Mustafa, Director	Addl. DG (PKS)
		ii)	AV Section including ACR Cell	Sh. Ghulam Mustafa, Director (A&V)	JS (RM)
		iii)	RD Cell(Including RDs being dealt in PH(CDL))		
6	Sh. S.K. Tanwar, Dy. Director (SKT)	i)	ME Cell/ME Section (LHMC &SSKH, KSCH, CIP, Ranchi and AIH&PH, Kolkata)	Sh. Ghulam Mustafa	JS (RM)
		ii)	NML /FRSL, Ghaziabad (Residual matters)	Sh. Vum Mang	DDG(M)
7	Sh. Zuver Ahmed Khan, Dy. Director (ZAK)	i)	Procurement Cell	Addl. DDG (SKS Kuswaha)	DDG (P)
		ii)	O&M, Coord ( including RTI, Office Council, JCM, SC/ST Cell & Court Cases Coordination)	Sh. Vum Mang	JS (SKJ)
		iii)	NCD Section		Addl. DDG (SG)
8	Smt. Pratima Karketta, Dy. Director (PK)	i)	CDSCO	Director sitting in FDA Bhawan, posted by MoHFW directly	DCG(I)
		ii)	CHEB	Sh. Vum Mang	Director, CHEB
9	Sh. N. Sethuramalingam, Consultant (NS)	i)	Leprosy Section		Dr. Neeraj Dhingra, Director (NVBDCP) on additional charge basis
		ii)	MG Section		DDG (P)
		iii)	CBHI		Director (CBHI)
10	Sh. R.S. Nautiyal, Consultant (RSN)	i)	EPI (BCG/CRI, Institute of Serology, Kolkata)	Sh. Ghulam Mustafa, Director	Advisor (PH)/ JS (SKJ)
		ii)	PH (CDL) (NCDC, NVBDCP)		JS (SKJ)

- NOTE:- (i) The matters related to reimbursement in Cash-II Section will be handled by Addl. DDG (PS) and he will submit the files to DDG (P)
- (ii) Technical matters of MH-I Section (i.e. RML & SJH) will continue look after by Dr. S.K.S. Kushwaha, Addl. DDG (SKSK) and he will submit files to DDG (P/A).
- (iii) Technical matter of RD Cell (RoHFW) will be looked after by Dr. Tanu Jain, ADG (TJ)
- (iv) Technical matters of EPI (BCG/CRI) Section will continue look after by Dr. Gowri N. Sengupta, DADG and she will submit files to Advisor (PH).
- (v) The concerned Dy. Directors will coordinate to Consultants for dispose off their work smoothly.
- (vi) All financial sanctions letters for those items of works assigned to Consultants, will be signed by the Concerned Dy. Directors., whose names are mentioned in the Office Order No.A.22013/01/2016-Admn.I dated 10.02.2020 .

*Jitendra*