

REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE
(Ref : OM No. 12011/03/2008 (Allowance) Dated 02/09/2009)

1. Certified that the children/child mentioned below in respect of whom reimbursement of Children Education Allowance claimed is wholly dependent upon me:-

Name of the Child & Date of Birth	School in which studying	Class in which studying & A/Y	Total Education allowance paid	Total Amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)
1)				
# Tuition fees - for the Whole Year 2008-09 / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.
2)				
# Tuition fees - for the Whole Year 2008-09 / I/II/III/IV- Term/				Rs.
Purchase of books (one Set/per child /per A/Y)				Rs.
Purchase of Note books (one Set/per child /per A/Y)				Rs.
Purchase of Uniforms (Two Sets/per child /per A/Y)				Rs.
Purchase of school shoes (one Set/per child /per A/Y)				Rs.
Total to be filled in column 4 above				Rs.

2. Certified that the Education Allowance indicated against the Child/Children has actually been paid by me (Receipts enclosed)
(Note :-Copy of School fee card & Bank challans/Paid up Receipts/ purchase receipts in original are to be enclosed)

3. Certified that :-

i) my spouse is not a Central Government servant

ii) my spouse is a Central Govt. servant and that she/he has not claimed /will not claim children's educational allowance in respect of our child/children.

4. Certified that during the period covered by the claim the child attended the school regularly and did not absent himself/herself from the school without proper leave for a period exceeding one month.

5. In the event of any change in the particulars given above which affect my eligibility for children's educational allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made.

Note : # Tuition Fee Means Tuition fee, *Admission fee, lab fee, special fee charged for agriculture, electronics, music or any other subject, fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliance by the child, library fee, games/sports fee and fee for extra curricular activities.

Encl :

PLACE & Date:

(Signature of the Govt. servant)

Directorate General of Health Services

स्वास्थ्य सेवा महानिदेशालय

Cash Section-II

रोकड अनुभाग-2

CERTIFICATE

I hereby declare that I have One/Two/Three/Four/Five/_____ children.

Children information:

First child Name:- _____ Age _____

Second child Name:- _____ Age _____

Third child Name:- _____ Age _____

Fourth child Name:- _____ Age _____

I am submitting the claim in respect of children education allowances for my

Children Education Allowances Claimed for (Session April____ to March ____)

First child Name:- _____ Age _____

Second child Name:- _____ Age _____

Yours faithfully,

Dated: _____

Signature _____

Name:- _____

Designation:- _____

Employee Code:- _____

Section:- _____

स्वास्थ्य एवं परिवार कल्याण मंत्रालय
स्वास्थ्य सेवा महानिदेशालय
(रोकड़-11 अनुभाग)

वचनबद्ध

मैं एतद्वारा यह प्रमाणित करता/ करती हूँ कि इस पत्र के साथ जमा की गई स्कूल फीस और पुस्तकों यूनीफार्म की रसीदें वास्तविक हैं तथा उल्लिखित राशि सही है। यदि जाँच करने पर कुछ गलत पाया जाएगा तो मैं उसके लिए उत्तरदायी ठहराया जाऊँगा/ जाऊँगी और मेरे खिलाफ सीसीएस आचरण निमावली के तहत कर्वाई की जा सकती है।

आवेदक का नाम -

हस्ताक्षर -

पदनाम -

कर्मचारी कोड -

अनुभाग -