

A.19013/01/2020-Admn.-I
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
(Administration- 1 Section)

Nirman Bhawan, New Delhi
Dated the: 17th March, 2020

OFFICE ORDER

Consequent upon joining of Sh. Rajeev Sharma, Director (RS), the work allocation amongst Director Level Officer shall be as detailed overleaf to this Office Order with immediate effect & until further order.

Encls:- Overleaf.


(Jitender Singh)
Dy. Director (Admn.)

To,

1. Sr. PPS/PPS/PS to Principal Consultants/Principal Advisors.
2. PS to JS (RM)/All DDGs/Addl. DDGs/ADGs/DADGs/CMOs in Dte.GHS.
3. All Directors/Dy. Directors in Dte. GHS.
4. DCG (I), CDSCO, Dte.GHS.
5. Director (CHEB)/Director (NML)/Incharge DDG (Store).
6. Dy. Secretary (Admn)/Under Secretary (Admn), M/o H&FW.
7. Dy. Director (GA) being web manager for uploading on the website.
8. Assistant Director (OL), Dte.GHS for Hindi version.
9. All Sections in Dte.GHS/NML/CDSCO/MSO/CHEB/O&M (RTI) Section, Dte.GHS.
10. Office Order Register.
11. Notice Board.

Copy to:

Sr. PPS to DGHS.

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18/3/2020
I.T. Cell

Annexure to Office Order No. A.19013/01/2020-Admn.I dated 17th March, 2020

SN	Deputy Director	Sections/Cell		Director	DDG/JS
1	Sh. Jitender Singh Dy. Director (Admn.)	i)	Admn-I Section	Sh. Ghulam Mustafa, Director (HQ)	DDG (P/A) (Dr. Anil Manaktala)
		ii)	Admn.II Section		
		iii)	Hindi Section	Sh. Rajeev Sharma, (RS)	JS (SKJ)
		iv)	Cash.I Section	Sh. Vum Mang, Director (VM)	JS (RM)
		v)	Cash.II Section (including Budget)		
2	Sh. Sanjay Katiyar, Dy. Director (SK)	i)	General Section (including CR, Record Room, Departmental Canteen & I.T.)	Sh. Chandra Shekhar Prasad (CSP)	JS (SKJ)
		ii)	Nutrition & IDD Cell	Sh. Rajeev Sharma	Addl. DDG(PS)
3	Ms. Swwarupa Saraan, Dy. Director (SS)	i)	MSO		JS (RM)
4	Sh. Vangara Prasad, Dy. Director (VP)	i)	MH-I Section	Sh. Chandra Shekhar Prasad	DDG (P)/ JS (SKJ)
		ii)	MH-II Section 1. AIIPMR, Mumbai 2. RHTC, Najafgarh 3. Recruitment Rules, all the four Central Government Hospitals		JS (RM)
		iii)	MH-III Section 1. Trauma & Burns 2. PMR	Dr. Tanu jain, ADG	DDG (P)
				Dr. SKS Kushwaha, Addl. DDG (SKSK)	Dr. Neeraj Dhingra, Director (NVBDCP) on additional charge basis
		iv)	EMR Section	Sh. Rajeev Sharma	Addl. DDG & Director (EMR)
5	Sh. Amit Choubey, Dy. Director (A&V)	i)	PH(IH)	Sh. Ghulam Mustafa, Director	Addl. DG (PKS)
		ii)	AV Section including ACR Cell	Sh. Ghulam Mustafa, Director (A&V)	JS (RM)
		iii)	RD Cell(Including RDs being dealt in PH(CDL)		JS (RM)
6	Sh. S.K. Tanwar, Dy. Director (SKT)	i)	ME Cell/ME Section (LHMC &SSKH, KSCH, CIP, Ranchi and AIH&PH, Kolkata)		
		ii)	NML /FRSL, Ghaziabad (Residual matters)	Sh. Vum Mang	DDG(M)
7	Sh. Zuver Ahmed Khan, Dy. Director (ZAK)	i)	Procurement Cell	Addl. DDG (SKS Kuswaha)	DDG (P)
		ii)	O&M, Coord (including RTI, Office Council, JCM, SC/ST Cell & Court Cases Coordination) and Nodal Officer for reporting vacancies to SSC	Sh. Vum Mang	JS (SKJ)
		iii)	NCD Section		Addl. DDG (SG)
8	Smt. Pratima Karketta, Dy. Director (PK)	i)	CDSCO	Director sitting in FDA Bhawan, posted by MoHFW directly	DCG(I)
		ii)	CHEB	Sh. Rajeev Sharma	Director, CHEB
9	Sh. N. Sethuramalingam, Consultant (NS)	i)	Leprosy Section	Sh. Vum Mang	Dr. Neeraj Dhingra, Director (NVBDCP) on additional charge basis
		ii)	MG Section		DDG (P)
		iii)	CBHI	Sh. Rajeev Sharma	Director (CBHI)
10	Sh. R.S. Nautiyal, Consultant (RSN)	i)	EPI (BCG/CRI, Institute of Serology, Kolkata)	Sh. Rajeev Sharma	JS (SKJ)
		ii)	PH (CDL) (NCDC, NVBDCP)		JS (SKJ)

NOTE:- (i) The matters related to reimbursement in Cash-II Section will be handled by Addl. DDG (PS) and he will submit the files to DDG (P)

(ii) Technical matters of MH-I Section (i.e. RML & SJH) will continue look after by Dr. S.K.S. Kushwaha, Addl. DDG (SKSK) and he will submit files to DDG (P/A).

(iii) Technical matter of RD Cell (RoHFW) will be looked after by Dr. Tanu Jain, ADG (TJ)

(iv) Technical matters of EPI (BCG/CRI) Section will continue look after by Dr. Gowri N. Sengupta, DADG

(v) The concerned Dy. Directors will coordinate to Consultants for dispose off their work smoothly.

(vi) All financial sanctions letters for those items of works assigned to Consultants, will be signed by the Concerned Dy. Directors., whose names are mentioned in the Office Order No.A.22013/01/2016-Admn.I dated 10.02.2020 .

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