No. C.13017/2/2012-Admn.I(Pt.I)-Part (2)

Government of India

Ministry of Health and Family Welfare Directorate General of Health Services (Administration-I Section)

> Nirman Bhawan, New Delhi Dated the 27 May, 2022

## **OFFICE MEMORANDUM**

Subject:- Reconstitution of Internal Complaint Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal), Act 2013 - reg.

In partial modification of this Directorate's O.M. of even no. dated 23.07.2021 on the subject mentioned above, it has been decided to reconstitute the Internal Complaint Committee as under -

Dr. Madhu Raikwar , Director (CBHI)
 Sh. Rajeev Sharma, Director
 Ms. Monica Singh, Programme Officer, YMCA
 Sh. Harsh Raj Rana, Dy. Director
 Chairperson

 Member
 Member

 Member
 Member
 Member

5. Smt. Shalini Gupta, PS -Member Secretary

The Internal Complaint Committee will look into such complaints of officers and staff posted in Dte.GHS(HQ) only and will complete the process of inquiry within a period of 90 days as per guidelines laid down by the relevant Act. The Committee will also prepare its Annual Report and submit the same to DGHS.

All complaints in this regard may be sent to Dr. Madhu Raikwar, Director (CBHI) ,Dte. GHS, Room No. 404 'A' - wing, Nirman Bhawan, New-Delhi.

This issues with the approval of DGHS.

(Arindam Banerjee)
Dy. Director (Admn.)

To,

- 1. The Chairperson and Members of Internal Complaint Committee.
- 2. All Officers/Section/Cells in the Dte. GHS.
- 3. Estt.I/Estt.II Section, Ministry of Health & FW.
- 4. Dy. Director (GA) being the web manager of Dte.GHS for uploading in the website.
- 5. Office Order Register.
- 6. Notice Board.