

Most Immediate

No.1175953/2018  
Government of India  
Directorate General of Health Services  
\*\*\*\*\*

Nirman Bhavan, New Delhi-110011.  
Dated: the 03<sup>rd</sup> January, 2019

MEETING NOTICE

**Subject: 4<sup>th</sup> Meeting of Standing Committee on Government e-Marketplace (SCoGeM) to review procurement on GeM.**

The undersigned is directed to forward a copy of Meeting Notice dated 02.01.2019 received from MoHFW for the 4<sup>th</sup> Meeting of Standing Committee on Government e-Marketplace (SCoGeM) to review procurement on GeM and to say that status of pending payment and reasons thereof are to be discussed in the scheduled meeting.

2. In order to have preliminary discussion on the above issues in Dte.GHS, a meeting will be held under the Chairmanship of JS (RM) in Room No.406 'A' Wing at 4:30 PM on 04.01.2019.

3. Concerned Medical Superintendent of Hospitals are requested to kindly depute the officer(s) of appropriate level, who are well acquainted with the matters related to GeM, from the respective Institutions to make it convenient to attend the above meeting with the latest position of pending payments to the suppliers, problems being faced by the officer for procurement of stores through GeM Portal, etc.

  
(B. L. Meena)  
Deputy Director  
Ph. 011-23061950

To

1. The Medical Superintendents, Dr. RML, New Delhi.
2. The Medical Superintendents, Safderjung Hospital, New Delhi.
3. The Medical Superintendents, LHMC & Associated Hospitals(SSKH/KSCH), New Delhi

Copy, with the request to attend the aforesaid meeting, to:

1. Dir.(HQ)/Dir.(MCK)/Dir.(LT).
2. Dy. Dir.(Gen/MSO). *ITS - 1178180(4)/2019*
3. SO (Gen.)

Copy also to:

PS to JS (RM)

*IT cell. see 7/1/19*

E.O.No. 1175953

Z-28015/34/2016-EPW  
Government of India  
Ministry of Health & Family Welfare  
(EPW Division)

Nirman Bhawan, New Delhi  
Dated: 02.01.2019

(61)  
FTS No. 1175953  
Date 2-1-19

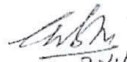
**MEETING NOTICE**

Subject: 4<sup>th</sup> Meeting of Standing Committee on Government e-Marketplace (SCoGeM) to review procurement on GeM

The 4<sup>th</sup> Meeting of the Standing Committee on Government e-Marketplace (SCoGeM) to review procurement on GeM is scheduled to be held on 08.01.2019 at 10:00AM under the Chairpersonship of Additional Secretary and Financial Advisor in DGHS Committee Room No 445 'A' Wing Nirman Bhawan, New Delhi.

The members of the SCoGeM and all JSs are requested to kindly make it convenient to attend the meeting. Agenda for the meeting is enclosed herewith.

Encl: As above.

  
21.19  
(C. S Bahuguna)  
Section Officer (EPW)  
Tel:23063653

- To,
- ~~Po. Adv (PH)~~ DGHS *on leave*
2. JS(AS)/ JS(SP)/ JS(SS)/ JS(MA)/ JS(VG)/ JS(LA)/ JS(SK)/ JS(GM)/ JS(VS)/EA(PN)/ JS(PP)
  3. CCA, MoHFW
  4. DDG (Stores) MSO
  5. DG & CEO, CMSS
  6. Director, AIIMS, New Delhi
  7. CMDs of M/s. HLL Lifecare Ltd. and M/s. HSCC
  8. Medical Superintendents, Safdarjung / Dr. RML/ SSKH/ KSC Hospital,
  9. Addl. CEO (GeM), SPV.
  10. All Nodal Officers.

2-1-19  
JS(CRM)  
Copy to:  
(may be)  
allied

1. PPS to AS&FA,
2. Director, NCD-II
3. Protocol Section, MoHFW. (Kindly arrange tea for 40 participants)

03-01-19

DD (CRM)

  
21/1/2019

SO (SR)

**Agenda for 4th SCoGeM Meeting to be held on 08.01.2019 at 10:00AM**  
**under the Chairpersonship of AS&FA.**

Standing Committee on Government e-Marketplace was constituted on 19.12.2017 as per direction of Department of Expenditure, Ministry of Finance vide their O.M dated 19.09.2017. The terms of reference for the SCoGeM are as under:

- i. Identification of products required which are currently not on GeM, for listing in GeM.
  - ii. Review procurement through GeM, including payments, and report to GeM SPV wherever action is required.
  - iii. Monitor and ensure timely payments to suppliers by procuring agencies from the Ministry.
  - iv. Organize training programs for staff regularly and periodic interaction sessions with GeM officials to ensure efficient procurement on GeM.
  - v. Monitor use of GeM by all agencies and offices attached to the Ministry / Department and ensure cost efficient procurement.
2. Rule 149 of GFR prescribed that DGS&D or any other agency authorized by the Government will host an online Government e-Marketplace (GeM) for common use Goods and Services. DGS&D will ensure adequate publicity of items to be procured through GeM for the prospective suppliers. **The procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM.**
3. The list of goods and Services available on GeM can be viewed on their portal. 9 major categories of products required by Ministry of Health and Family Welfare are as under:
- i. Anaesthesia Disposables
  - ii. Absorbable Sutures
  - iii. Surgical Disposable Consumables
  - iv. Otorhinolaryngology list
  - v. Eye & ENT O.T. Consumables
  - vi. Obstetrics and Gynaecology Consumables
  - vii. Orthopaedic Consumables
  - viii. Surgery Consumables Equipments
  - ix. Misc. Consumables Equipment
4. GeM has intimated that 410 medical items have already been brought on GeM. This is due to the effort of MoHFW to constitute a High Level Committee under the Chairmanship of Spl. DG (MS) to identify the medical

items to be brought on GeM and formulating & furnishing specification to GeM for identified items.

5. National Mission on GeM was launched on 06.09.2018 for adoption of GeM among their buyers and sellers. This was circulated vide OM dated 04.10.2018 to all the procurement entities under MoHFW.

6. Department of Expenditure vide their OM dated 14.08.2018 circulated payment guidelines on GeM for Non-Public Financial Management System (PFMS) Agencies/Entities (NPAE) for opening and operating GeM pool account. These instructions have been circulated to all the procurement entities under MoHFW vide OM dated 13.11.2018.

7. The Minutes of the 3rd SCoGeM held on 28.09.2018 are enclosed for ready reference. Present status on the action points would be discussed in the meeting.

8. In order to bring more number of buyers and suppliers of Healthcare products on GeM, a workshop was arranged by EPW in association with Government e-Marketplace (GeM) on 16.10.2018. Participation was invited from all State Governments and procurement entities under MoHFW. This workshop was a good success.

9. Pending payment position against orders placed on GeM by various procuring entities under MoHFW is being regularly sent to the Nodal Offices/JSs for their necessary action. Pending payment position was last sent on 17.12.2018. Pending payment position is to be discussed in the meeting.

10. Any other item with the approval of Chair (AS&FA).