## A.12034/01/2016-Admin-I Government of India Ministry of Health and Family Welfare Directorate General of Health Services [Administration-I Section]

Nirman Bhawan, New Delhi. Dated the November, 2018.

## **OFFICE ORDER**

The following arrangements at the level of DDGs/Advisors/JS(RM) as "Link Officers' to look after the work of an Officer during his/her absence on leave, tour etc. are made with immediate effect and until further orders:

S.	Name/Designation of officer	Name/Designation of First	Name/Designation of
No.		link officer	Second link officer
1.	DDG (P/A)	JS (RM)	DDG (O)
2.	JS (RM)	DDG (P/A)	DDG (M)
3.	DDG (O)	DDG (M)	DDG (P/A)
4.	DDG (M)	DDG (O)	DDG (MH&IH)
5.	DDG (MH&IH)	Advisor (PH)	DDG (L)
6.	Advisor (PH)	DDG (MH&IH)	JS (RM)
7.	DDG (L)	Advisor (NCD)	Director (CBHI)
8.	Advisor (NCD)	Director (CBHI)	Advisor (PH)
9.	Director (CBHI)	DDG (L)	Advisor (NCD)

- Officers concerned, while proceeding on leave, tour etc. should intimate their link officer 2. accordingly.
- The above officers will perform the work of their Link Officers in addition to their own 3. duties and responsibilities without any extra remuneration.
- This Office Order will supersede the earlier orders related to link officer to the extent 4. related to DDGs/Advisors/JS(RM).

This issues with the approval of DGHS (Officer in-charge).

(Jitender singh)

Deputy Director (Admn.)

(011)-23062814

To,

- 1. All DDGs/JS (RM)/ Advisor
- 2. Addl.DDGs/ADGs/DADGs/CMOs in Dte.GHS.
- 3. All Directors/Deputy Directors in Dte.GHS.
- 4. Director (CHS), M/oH&FW.
- 5. IT Cell, Dte.GHS for uploading it on Dte.GHS website.
- 6. Office Order Register/ 5 spare copies.

Copy to,

- 1. PPS to DGHS (Officer in-charge)
- 2. Sr./PPS/PS to Principal Consultant/Principal Advisor/Addl. DG.

Witch!